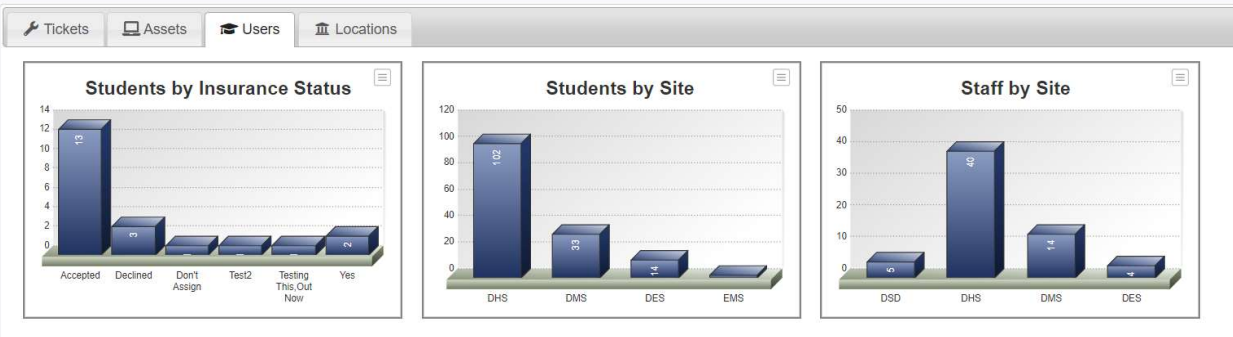
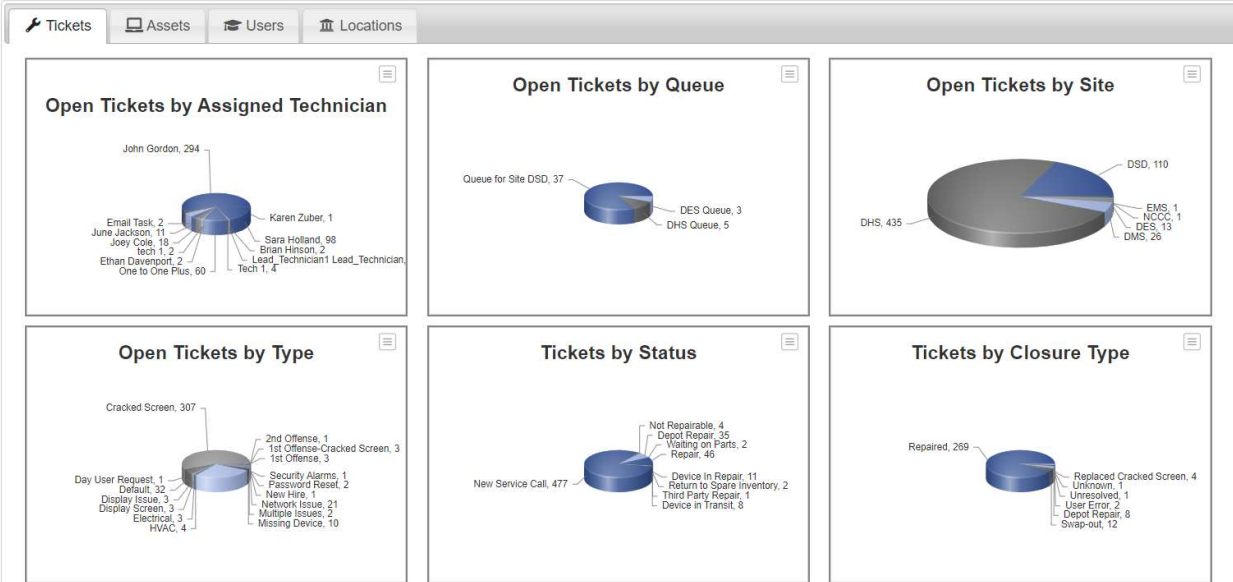


Release 5.4.0

Dashboard – The dashboard view has been updated with 3D charts. The pie charts also rotate to allow you to view different angles easily.



Release 5.4.0

Assets

Assign - System Status/Assign – Assign screen will now look at the system status and will display a message if it is not set to active. The Submit and Submit and Receipt buttons will also be disabled.

The image shows two screenshots from the ONE TO ONE PLUS system. The top screenshot is the 'Edit Asset Status' page. It features a sidebar with navigation options: Dashboard, Sites, Assets, Students, Staff, Locations, Help Desk, Parts, Invoices, Imports, Reports, and Settings. The 'Assets' option is highlighted with a red arrow. The main content area shows the 'Edit Asset Status' form with fields for Short Name (Asset Status of Active), Description (Asset Status of Active), and System Status (Inactive). A red box highlights the System Status dropdown menu. A green 'Save' button is visible below the form. The bottom screenshot is the 'Assign Asset' page. It shows a sidebar with 'Assets' highlighted by a red arrow. The main content area displays the 'Assign Asset' form with fields for Location/User ID (Z-100100), Asset ID/SN (1134), and Submit Action (Held by and Assigned). A red arrow points to a red warning message: 'Only "Active" assets may be assigned.' Below the form, there are 'Submit' and 'Reset' buttons. To the right, an info panel for 'Zoe Renee Durham-Zuber (Student-9-QAHS)' shows sections for 'Accessories' (No assigned Assets were found, No held Assets were found, No User Policy Status information was found) and 'Showing 1 Unpaid User Invoices'.

Invoice ID	Balance	Type	Created	Modified
INV-0000573886	\$10.00	Damages	4/28/23, 4:22 PM	4/28/23, 4:22 PM

Turn in –

- **Info Panel** – Additional info has been added to the info panel when an Asset ID/SN is entered. Unpaid Invoices, Assigned Accessories, Assets Assigned, and Assets Held has been added.

Home > Assets > Turn In Demo School District | Joey Cole

Accessories to be Collected

Case
 Charger

Turn In Information

Asset ID/SN *
Location ID *

Create Ticket

Billable?

Ticket Types
Ticket Description

Submit Action *

Zoe Durham-Zuber (Student-9-DHS)

No Related Tasks were found.

User Policy Status

User Policy	Status
Student AUP (SIS)	
Parent AUP (SIS)	
Protection Policy (SIS)	
Web Page Permission (SIS)	
Information Release (SIS)	
AUP-Student/Guardian Signature	Not Signed
Student Acceptable Use Agreement	Not Signed
Staff Acceptable Use Policy	Not Signed
Testing	Not Signed
Test Again	Not Signed
Student Insurance	Not Signed

Unpaid User Invoices

Invoice ID	Balance	Type	Created	Modified
INV-0000573888	\$25.00	Damages	4/28/23, 4:32 PM	4/28/23, 4:32 PM

Assigned Accessories

Accessory
Case
Charger

Assets Assigned

Asset ID	Site	Asset Type	Held By Location	Status
1134	DHS	Chromebook		Testing
580-24	DHS	Charger		Active

Assets Held

Asset ID	Site	Asset Type	Held By Location	Status
1134	DHS	Chromebook		Testing
580-24	DHS	Charger		Active

- Turn in receipt – Accessories and Turned in to has been added to the turn in receipt.

Home > Assets > Turn In

Turn In Ass

Accessories to be Collected

Charger
 Wireless Mouse
 Wireless Keyboard
 Case

Turn In Inform

Asset ID/SN *
Location ID *

Create Ticket

Billable?

Task Type Category
Ticket Types
Ticket Description

Submit Action *

Turn in Receipt

1to1QA

Device Information:

Asset ID: AST-4
Serial Number: 1134
Asset Condition: None
Asset Type: Chromebook
Manufacturer: Asus
Model: Asus Chromebook C202S

Turn in Information:

Turned in On: 4/28/2023
Turned in At: 4:08 PM
Collected By: 1to1 QA
Turned in By: Zoe Durham-Zuber
Turned in To: QAHS

Accessories:

Type: Charger
Type: Wireless Mouse
Type: Wireless Keyboard
Type: Case

1to1QA | 1to1 QA

Release 5.4.0

- **Email Receipt** – The ability to email a receipt has now been added to the turn in screen.

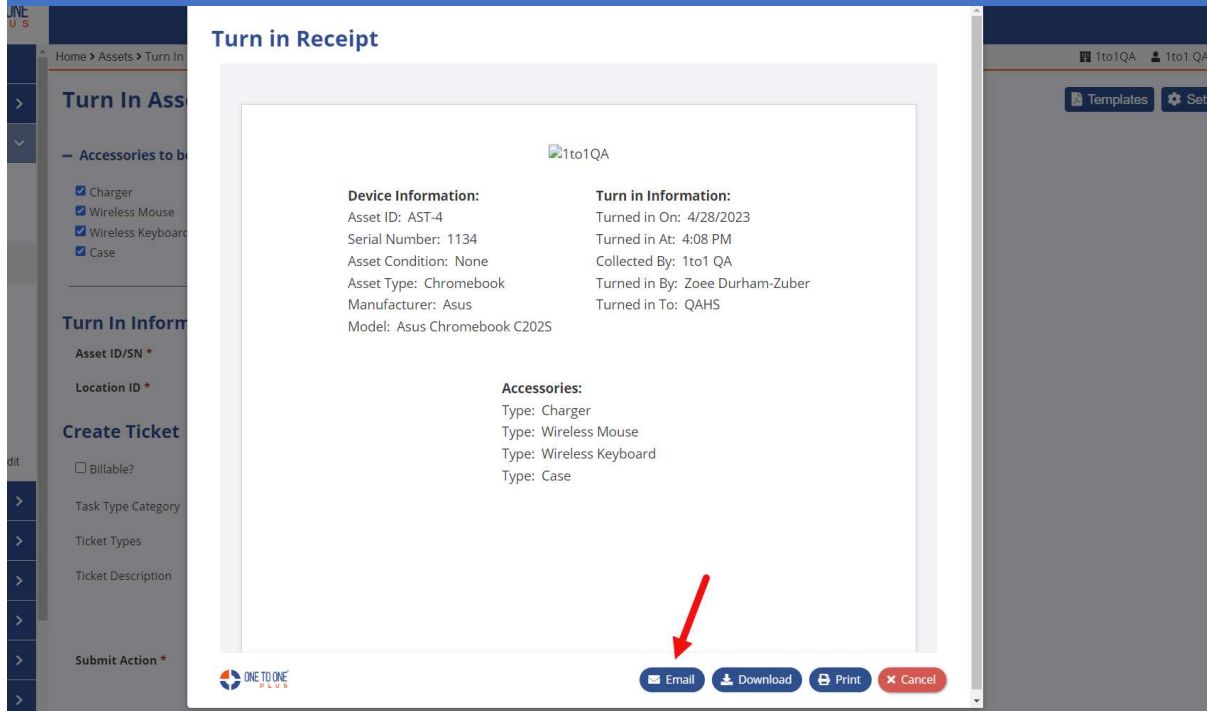
After entering all the information, click on Submit and Receipt button. From there you are giving the option to email the receipt.

The screenshot shows the 'Turn In Asset' form with the following sections:

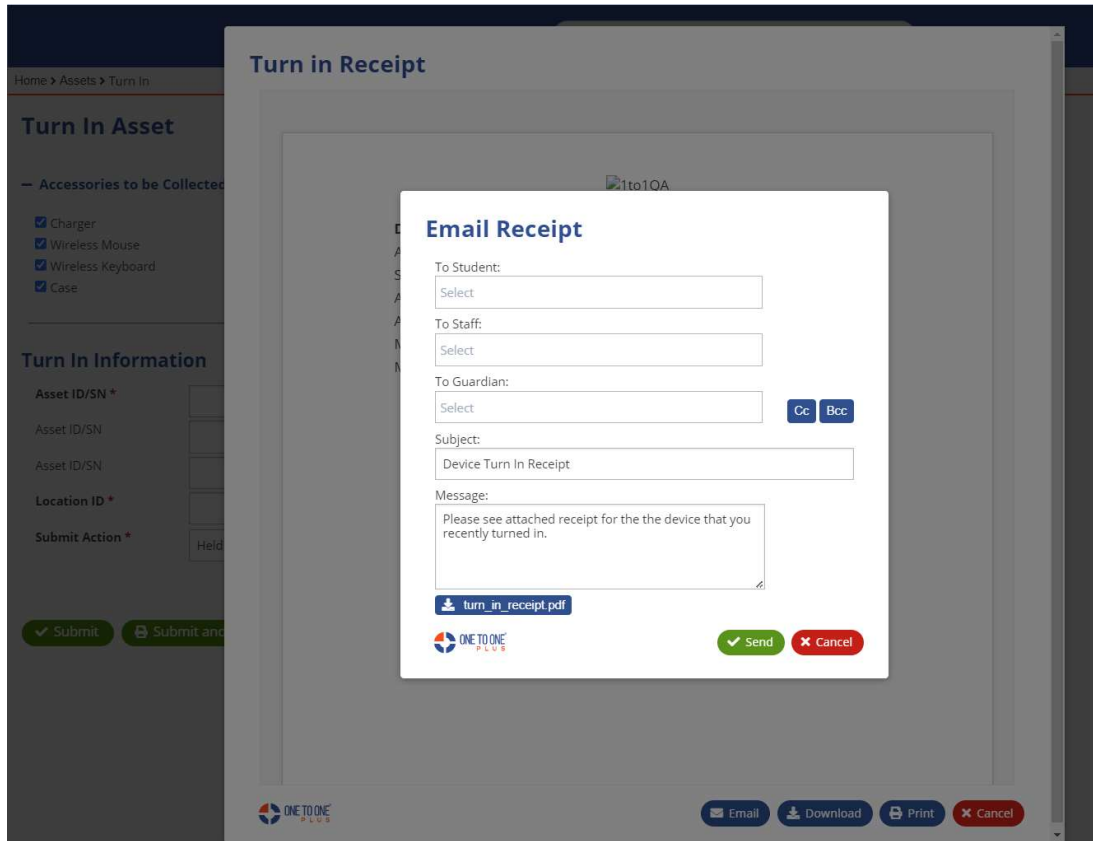
- Accessories to be Collected:** A list of checkboxes for 'Charger', 'Wireless Mouse', 'Wireless Keyboard', and 'Case', all of which are checked.
- Turn In Information:** A form with several input fields and buttons:
 - 'Asset ID/SN *': A text input field containing '1134' and an 'Info Panel' button.
 - 'Asset ID/SN': An empty text input field and an 'Info Panel' button.
 - 'Asset ID/SN': An empty text input field and an 'Info Panel' button.
 - 'Location ID *': An empty text input field and a 'Search' button.
 - 'Submit Action *': A dropdown menu showing 'Held by and Assigned'.
- Buttons:** At the bottom, there are three buttons: 'Submit' (green), 'Submit and Receipt' (green), and 'Reset' (red).

A red arrow points from the 'Submit and Receipt' button to the 'Submit Action' dropdown menu.

Release 5.4.0



A screen will appear for you to verify the email addresses. The subject will be auto populated with “Device Turn In Receipt”. A copy of the receipt pdf will also be attached.



Release 5.4.0

- **System Status/Turn In** – Turn in screen will now look at the system status and will display a message if it is not set to active. The Submit and Submit and Receipt buttons will also be disabled.

ONE TO ONE PLUS

Home > Asset Properties > Status > Edit

Edit Asset Status

Created by Admin Admin on 10/4/22, 7:58 AM Modified by Karen Zuber on 4/28/23, 5:17 PM

Short Name: Asset Status of Active

Description: Asset Status of Active

System Status * : Inactive

Save

Assets

ONE TO ONE PLUS

Home > Assets > Turn In

Turn In Asset

1to1QA Karen Zuber

Templates Settings

Accessories to be Collected

- Charger
- Wireless Mouse
- Wireless Keyboard
- Case

Turn In Information

Asset ID/SN * : 1134 Info Panel

Asset ID/SN : Info Panel

Asset ID/SN : Info Panel

Location ID * : Search

Submit Action * : Held and Assigned

Submit Submit and Receipt Reset

The asset is "Asset Status of Active" and needs to have System Status of "Active".

Release 5.4.0

Invoices

Add Invoice, Edit Invoice – The Description box has been expanded to display a larger amount of text.

The screenshot shows the 'Edit Invoice' interface. The 'Description' field is highlighted with a red box, indicating its expanded size. The text in the description field is: "The paper was blank. It shouldn't have been. There should have been writing on the paper, at least a paragraph if not more. The fact that the writing wasn't there was frustrating. Actually, it was even more than frustrating. It was downright distressing. The paper was blank. It shouldn't have been. There should have been writing on the paper, at least a paragraph if not more. The fact that the writing wasn't there was frustrating. Actually, it was even more than frustrating. It was downright distressing." The form also includes fields for Invoice ID, Invoice Date, Related User, Due Date, Status, Type, Invoice Amount, Balance, Approved Date, Approved By, Ticket, and Asset ID.

To view the full description, click and drag the  in the lower corner of the description box.

This close-up view shows the 'Description' field on the left, containing the same long paragraph of text. To the right is the 'Asset' section, which includes fields for Asset ID (13857620), Asset Serial Number (5WD890E421), Asset Type (Chromebook), and Asset Model (Dell Chromebook 3120). A red arrow points to the handle icon in the bottom right corner of the description box.

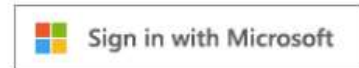
Release 5.4.0

System Wide

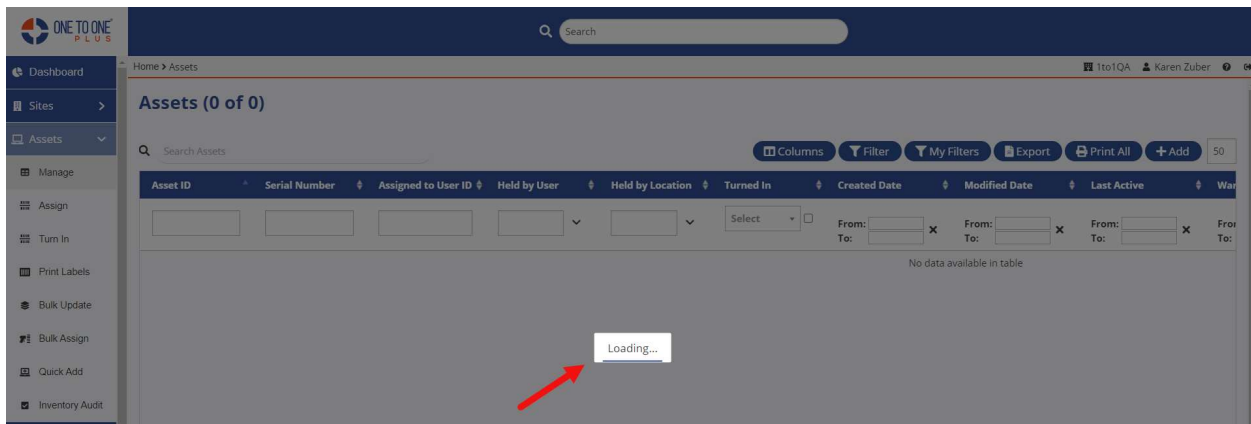
- **Sign In Screen** – The sign in screen will now display the three options based on system SSO configurations. If you select “Manual Sign In”, the other “Service Sign In” options will temporarily be hidden.



Demo School District



- **All Manage Screens** – We have removed a double load function on all manage screens to optimize data retrieval.



Release 5.4.0

Settings

- **Imports- Field Mappings**– All asset import settings (except for Manual CSV Asset) has additional options for field mappings. If your source selection allows for value mappings, you will be able to now use wild cards, lookup properties, and data extractions.

Home > Import Properties > Asset Configurations > Google

Import Asset Google Settings

Standard Settings

Enabled

Service Settings

Read Enabled

Write Enabled

Default Asset Type * Chromebook

Default Asset State * Active

Default Site * DHS

Query Value

Permissions * https://www.googleapis.com/auth/admin.directory.orgunit.readonly

Admin Email * joey.cole@onetooneplus.com

Json Credential * {
 "type": "service_account",
 "project_id": "onetoonesync",
 "private_key_id":

Data Syncing Options (Sync enabled)

Preview

Field Mappings

Choose Source Choose Destination +

Source	Destination	Preserve	Remove
Annotated Asset ID	Asset ID	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Serial Number	Serial Number	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▶ Model	Asset Model	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▶ Annotated User	Assigned To User	<input type="checkbox"/>	<input checked="" type="checkbox"/>
▼ Org Unit Path	Site	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Value Mappings: 1 ?

▶ Lookup By Property ?

▶ Extraction Templates ?

Each option has a detailed explanation of the feature with examples of how to use. When you click on the ? beside of each to display the details.

▼ Org Unit Path Site X

▶ Value Mappings: 1 ?

▶ Lookup By Property ?

▶ Extraction Templates ?

Value Mappings

Mastering Value Mappings, Wildcards, and Lookup Strategies

Value Mappings

Value mappings are values found in the specified source field which can be mapped to property values in One to One. For example, a source field with the value "Demo High School" could be mapped to the Site "DHS" in One to One. Multiple value mappings can be specified for each source field.

Wildcards

Additionally, wildcards (*) are permissible.

Precedence of Value Mappings over Lookup By Field

Value mappings take precedence over the Lookup By Field. If there is a match for a given Value Mapping, the field will be set to the mapped value, otherwise an attempt will be made to locate the record from the given source value using the configured Lookup by Field.

Examples

Example 1: Mapping a source value to a property value

Source Field Value: "Demo High School"

Mapped Value: "DHS"

Example 2: Using wildcards to match source values

Source Field Value: "Demo HS"

Mapped Value: "Demo*"

Mapped to Value: "DHS"

Source Field Value: "School, Demo"

Mapped Value: "**Demo"

Mapped to Value: "DHS"

Source Field Value: "School, Demo-High"

Mapped Value: "**Demo*"

Mapped to Value: "DHS"



OK

Lookup by Property

Efficient Record Identification with Lookup by Properties and Value Mappings

Lookup by Properties

The Lookup by Properties are properties on the record associated with the import record that uniquely identify the associated record.

For example, when importing Assets and setting the Assigned to User property, the user record can be looked up by either a User's ID property or Email Address based on the value in the source.

Value Mappings and Lookup by Property

Value mappings take precedence over the Lookup By Property. If there is a match for a given Value Mapping, the property will be set to the mapped value, otherwise an attempt will be made to locate the record from the given source value using the configured Lookup by Property.



OK

Extraction Templates

Unlocking Data Extraction with Flexible Extraction Templates

Extraction Templates

Extraction templates are templates to extract a value from within a source value and used as the value to look up an associated record. For instance 'test', the first part of the email address 'test@test.com', could be extracted using any of the templates '{@test.com}', '{@*.com}' or '{@*}'.

Template Rules

- Any template is valid if it contains at least one instance of the extraction pattern '{' and zero or more instances of a wildcard (*).
- Only one extraction pattern '{' is permissible per template.
- Any characters inside the extraction template ('{word}') are ignored.
- As many wildcards (*) are permissible.
- Multiple wildcards (***) in a row will be treated as one wildcard (*).
- A wildcard directly before or after an extraction pattern (*{', '{*', '*{') will be treated as part of the extraction. For instance, the template '*{text}' would behave the same as '{text}', extracting the value 'some_' from the value 'some_text'.

Examples

```
Example 1:  
Template: '{}@*'  
Input: 'test@test.com'  
Output: 'test'  
  
Example 2:  
Template A: '{ignored}'  
Template B: '{}'  
Input: 'word'  
Output: 'word'  
  
Example 3:  
Template: 'example_{}'  
Input: 'example_text'  
Output: 'text'  
  
Example 4:  
Template: '{}_text'  
Input: 'text_example'  
Output: ''  
Reason: No match found because the template looks for _text at the
```