<u>Assets</u>

Manage Assets – Email All – A new "Email All" button has been added to the manage assets page.

| ONE TO ONE | | | | Q Search | | | | | | • | ONETOO |
|-----------------|-----------------|------------------|-----------------------|-------------------|--------------------|----------------------|-------------------|-------------------|----------------|------------|-------------|
| Dashboard | Home > Assets | | | | | | | | 🛱 1to1QA 🛔 | Karen Zube | er Ø |
| Sites > | Assets (49 c | of 354) | | | | | | | | | |
| Assets 🗸 | Q Search Assets | | | | | umns T Filter | Y My Filters E | cport 🔒 Print All | Email All | + Add | 50 |
| Manage | Asset ID | \$ Serial Number | Assigned to User ID + | Held by User 🛛 🗍 | Held by Location 🕴 | Turned In | Created Date | # Modified Date | 🕴 Last Active | ÷ | War |
| Assign | 357732.13857638 | | | ~ | ~ | Select • | From: | - | - | | |
| Tum In | | | | | | | To: | From: To: | X From: To: | × | Froi To: |
| Print Labels | 13857638 | 5WD890E439 | Z-100100 | Zoee Durham-Zuber | | No | 10/4/22, 11:31 AM | 5/2/23, 3:15 PM | | | |
| | 13857718 | 5WD890E519 | 996399 | Dominica Sherrin | | No | 10/4/22, 11:29 AM | 10/4/22, 5:00 PM | | | |
| Bulk Update | 13857734 | 5WD890E535 | 974777 | Janifer Faircley | | No | 10/4/22, 11:29 AM | 10/4/22, 5:02 PM | | | |
| Bulk Assign | 13857704 | 5WD890E505 | 903855 | Ninon Peterson | | No | 10/4/22, 11:29 AM | 10/4/22, 4:59 PM | | | |
| Quick Add | 13857732 | 5WD890E533 | 8647260 | Angie Sotham | | No | 10/4/22, 11:29 AM | 10/4/22, 5:01 PM | | | |
| | 13857708 | 5WD890E509 | 8445696 | Daisy Jahnig | | No | 10/4/22, 11:29 AM | 10/4/22, 4:59 PM | | | |
| Inventory Audit | 13857710 | 5WD890E511 | 8403507 | Maren Doctor | | No | 10/4/22, 11:29 AM | 5/1/23, 2:33 PM | | | |
| Students > | 13857695 | 5WD890E496 | 8194607 | Janifer Elwell | | No | 10/4/22, 11:29 AM | 10/4/22, 5:08 PM | | | |

Once the button has been clicked, a message will be displayed alerting you that the email job can be submitted only once per 24 hour period and to confirm your filtered criteria.

| | | | | Q Search | | | | | | Cone to I |
|-----------------|-----------------|---------------|---------------|--|---------------------------------|-------------------|------|------------------|----------------|-------------------|
| C Dashboard | Home > Assets | | | | | | | | 🖪 1to1QA | 🛓 Karen Zuber 🛛 🥥 |
| 🗓 Sites 🗲 🗲 | Assets (49 o | f 354) | | | | | | | | |
| 🗖 Assets 🗸 🗸 | Q Search Assets | | | | Columns Tilte | r Y My Filters | Expo | rt 🔒 Print Al | Email All | + Add 50 |
| Manage | Asset ID | Serial Number | Assigned to U | Iser ID Held by User 🔶 Held | by Location 🕴 Turned In | ¢ Created Date | ¢ | Modified Date | 🕴 Last Activ | e \$ War |
| H Assign | 13857690,13857 | | | · · · | ✓ Select ✓ | From: To: | × | From: To: | × From: To: | × From To: |
| Print Labels | 13857638 | 5WD890E439 | Z-100100 | Zoee Durham-Zuber | No | 10/4/22, 11:31 AM | | 5/2/23, 3:15 PM | | |
| | 13857718 | 5WD890E519 | 996399 | Dominica Sherrin | No | 10/4/22, 11:29 AM | | 10/4/22, 5:00 PM | | |
| Bulk Update | 13857734 | 5WD890E535 | 974777 | Only and hully amail in may be | understand unitability of 24 Up | 10/4/22, 11:29 AM | | 10/4/22, 5:02 PM | | |
| FI Bulk Assign | 13857704 | 5WD890E505 | 903855 | Only one bulk email job may be period. Please ensure the filtered | | 10/4/22, 11:29 AM | | 10/4/22, 4:59 PM | | |
| Quick Add | 13857732 | 5WD890E533 | 8647260 | ONE TO ONE | Submit X Cancel | 10/4/22, 11:29 AM | | 10/4/22, 5:01 PM | | |
| | 13857708 | 5WD890E509 | 8445696 | PLUS | | 10/4/22, 11:29 AM | | 10/4/22, 4:59 PM | | |
| Inventory Audit | 13857710 | 5WD890E511 | 8403507 | Maren Doctor | No | 10/4/22, 11:29 AM | | 5/1/23, 2:33 PM | | |
| Students > | 13857695 | 5WD890E496 | 8194607 | Janifer Elwell | No | 10/4/22, 11:29 AM | | 10/4/22, 5:08 PM | | |
| Staff > | 13857686 | 5WD890E487 | 8016783 | Genevra Oswell | No | 10/4/22, 11:29 AM | | 10/4/22, 5:15 PM | | |
| | 43057744 | EM/DOODEE4E | 7064640 | Androi Laithana | No | 10/6/22 11/20 /// | | 10/4/22 5:00 DM | | |

| | | | | Q Search | | | | | | • | ONE TO ONE |
|---------------|-----------------|---------------|-----------------------|------------------------|----------------------|---------------|-------------------|------------------|--------------|---------------|------------|
| Cashboard | Home > Assets | | | | | | | | 🖪 1to1QA | 🛔 Karen Zuber | 0 0 |
| 🛛 Sites 🗲 🗲 | Assets (49 o | f 354) | C | Only one email job can | be submitted in a 24 | hour period. | | | | | ĺ |
| 💻 Assets 🛛 🗸 | Q Search Assets | | | | | ımns 🕇 Filter | T My Filters | ort 🔒 Print All | Email All | + Add | 50 |
| Manage | Asset ID 🕴 | Serial Number | Assigned to User ID + | Held by User 🛛 🖨 | Held by Location \$ | Turned In 🔶 | Created Date \$ | Modified Date | ¢ Last Activ | • • | War |
| H Assign | 13857690,13857 | | | ~ | ~ | Select 🔹 🗆 | From: X | From: | K From: | × | Fron |
| 🛗 Tum In | | | | | | | То: | To: | To: | ^ | To: |
| Print Labels | 13857638 | 5WD890E439 | Z-100100 | Zoee Durham-Zuber | | No | 10/4/22, 11:31 AM | 5/2/23, 3:15 PM | | | |
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| Bulk Update | 13857734 | 5WD890E535 | 974777 | Janifer Faircley | | No | 10/4/22, 11:29 AM | 10/4/22, 5:02 PM | | | |
| 📲 Bulk Assign | 13857704 | 5WD890E505 | 903855 | Ninon Peterson | | No | 10/4/22, 11:29 AM | 10/4/22, 4:59 PM | | | |
| Quick Add | 13857732 | 5WD890E533 | 8647260 | Angie Sotham | | No | 10/4/22, 11:29 AM | 10/4/22, 5:01 PM | | | |
| | 13857708 | 5WD890E509 | 8445696 | Daisy Jahnig | | No | 10/4/22, 11:29 AM | 10/4/22, 4:59 PM | | | |

The email will have a PDF attachment with the asset details. The details will also be in the body of the email.



Download



Asset Statement Date Printed: 5/5/2023

Assigned to User Name: Zoee Durham-Zuber Assigned to User ID: Z-100100 Assigned to User Grade Level: Assigned to User Homeroom:

This is a test to see where this message prints and what it looks like.

| Asset ID | Serial Number | Asset type | Asset Model | |
|----------|---------------|------------|----------------------|--|
| 13857638 | 5WD890E439 | Chromebook | Dell Chromebook 3120 | |

Invoices

Add Payment – The payment has been saved message will now remain on the screen after payment is saved.

| | | | Q Sear | rch | | |
|------------------|-------------------------------|---------------------------|--------|--------------------|------------------------|--------------|
| Dashboard | Home > Invoices > Edit "INV-0 | 1000573878" > Add Payment | _ | | | |
| 🖪 Sites 🗲 🗲 | Add Payment | : | - [| The payment has be | een saved! | |
| 🖵 Assets 🔷 > | Invoice | | | | Payments for INV-00005 | 73878 |
| 🛽 Students 💦 🗲 | Invoice * | INV-0000573878 | × * | Payment ID | Payment Amount | Payment Date |
| ≗ Staff > | Invoice Amount | 125.00 | | PAY-0000247707 | \$50.00 | 5/4/2023 |
| 童 Locations 🔹 ゝ | Invoice Balance | 55.00 | | PAY-0000247708 | \$5.00 | 5/4/2023 |
| Locations 2 | Related User | Fionna Cunah | | PAY-0000247709 | \$5.00 | 5/4/2023 |
| 🛎 Help Desk 🔹 🗲 | Payment | | | PAY-0000247710 | \$5.00 | 5/5/2023 |
| 🖌 Parts 💦 🗲 | Payment Date * | 5/5/2023 | Clear | PAY-0000247712 | \$5.00 | 5/5/2023 |
| 🕯 Invoices 🗸 🗸 | Payment Amount * | 5.00 | | | | |
| | Payment State * | Active | × v | | | |
| Manage | Payment Type * | Cash | × v | | | |
| Add New Invoice | Payment Description | Casn | ×v | | | |
| Add New Payment | | | | | | |
| Dulla Invesione | Asset Information Asset ID | Sectors in | | | | |
| Bulk Invoicing | | 13857620 | | | | |
| i Imports > | Asset Serial Number | 5WD890E421 | | | | |
| Reports > | Asset Type | Chromebook | | | | |
| | Asset Model | Dell Chromebook 3120 | | | | |
| 📽 Settings 💦 🗲 🗲 | ✓ Save | | | | | |

Imports

• Intune- Compliance field will now come in correctly when mapped to the description field.

| ONE TO | ONE | | | | c | Search | | | | | |
|-------------|-----|----------------------------|--|----------------|-----|---------------------|-------|--------------|------------|--------|--------------------------------|
| 🕒 Dashboard | | Home > Import Properties : | Asset Configurations > Intune > Intune | Managed Device | | | | | | | Montoursville Area School Dist |
| 👖 Sites | > | Import Asset I | ntune Managed Device | e Settings | | | | | | | |
| 🖵 Assets | > | - Standard Settings | 3 | | + (| Data Syncing Option | 5 | | | | |
| Students | > | Enabled 🗹 | | | + 6 | Preview | | | | | |
| 🛓 Staff | > | - Service Settings | | | — F | Field Mappings | | | | | |
| | > | Read Enabled | | | (| Choose Source | ~ | Choose De | estination | v + | |
| Help Desk | > | Default Asset Type * | Windows PC | ×v | | Source | Dest | ination | Preserve 🚯 | Remove | |
| | > | Default Asset State * | Active | × v | | Serial Number | Seria | I Number | | × | |
| Invoices | > | Default Site * | DO | × ¥ | | Serial Number | Asse | t ID | 0 | × | |
| -S Imports | > | Client ID * | 13924c47-9d98-4ede-8352-17d739e | ee9e1e | | | | | | | |
| Reports | > | Tenant GUID * | fd61afb6-3929-4834-aedc-ca5e889e | | • | Model | Asse | t Model | | × | |
| 📽 Settings | ~ | Client Secret* | ••••• | Ø | | Operating System | Oper | ating System | | × | |
| System | | | | | | Device Name | Com | puter Name | | × | |
| Assets | | | | | Г | Compliance State | Desc | ription | D | × | |
| users | | | | | | | | | | | |
| III Sites | | ✓ Save | | | | | | | | | |

| incicus(| | | | • | | | | | | | | |
|-----------------|----------------------------|-----------------------------------|--------------------------------|--------------------------|--------|--|--|--|--|--|--|--|
| | | | | Q Search | | | | | | | | |
| Dashboard | Home > Assets > Edit "179 | H593" | | | | 🕎 Montoursville Ar | | | | | | |
| 🛛 Sites 🗲 🗲 | Edit Asset | | | | (I | 🖹 Print Label 🖌 Tickets (0) 🚨 Users 💲 Invo | | | | | | |
| 🖵 Assets 🛛 🗸 | Created by Api User Api Us | ser on 4/7/23, 6:15 PM Modified b | y Api User Api User on 5/5/23, | 10:06 AM | | | | | | | | |
| Manage | — Asset Information | 1 | | + Purchasing Information | | | | | | | | |
| 🛗 Assign | Asset ID | 179H593 | _ | + Device Information | n | | | | | | | |
| 🛗 Tum In | Description | COMPLIANT | | + Related Files | | | | | | | | |
| Print Labels | Serial Number * | 179H593 | | Status * | Active | × = | | | | | | |
| | Type * | Windows PC | × * | External Status | | | | | | | | |
| Bulk Update | Class | Select An Option | | Notes | | | | | | | | |
| F Bulk Assign | Category | Select An Option | | | | | | | | | | |
| Quick Add | Pool | Select An Option | | | | 4 | | | | | | |
| Inventory Audit | Manufacturer * | Dell | × - | | | | | | | | | |
| | Model | i in 1 mere | | | | | | | | | | |