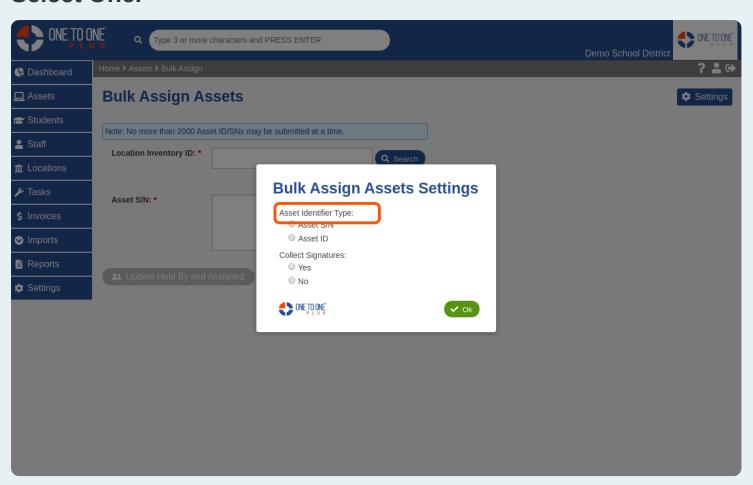
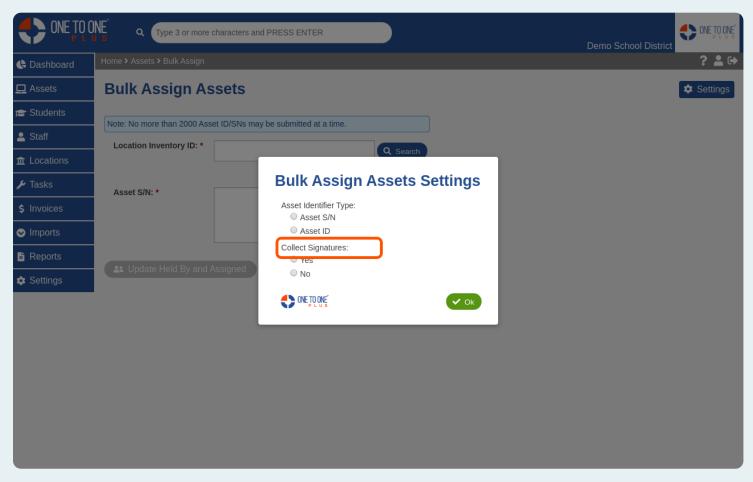
## **Bulk Assign Assets**

Author: Burt LancasterUpdated: 5 years ago

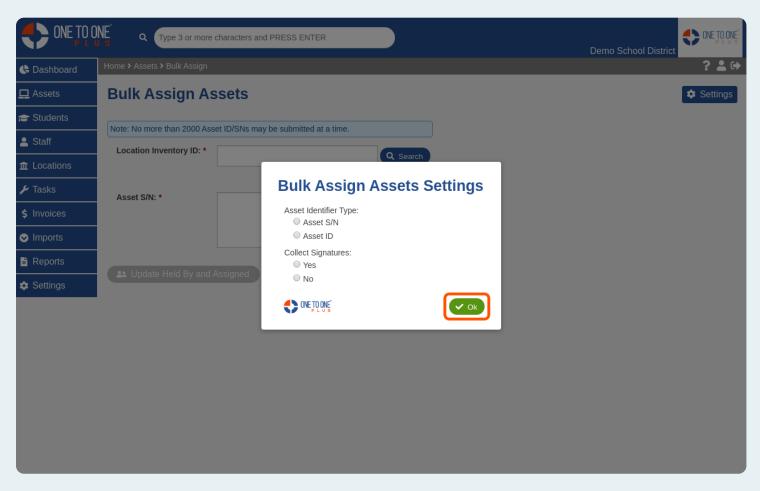
#### Select One.



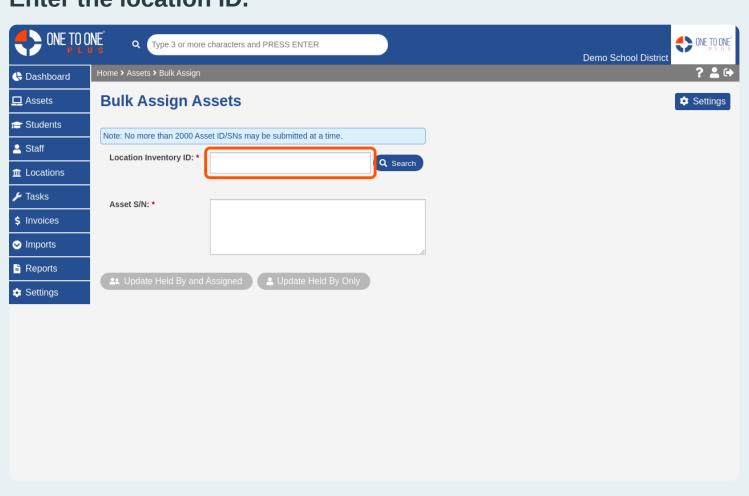
### Will you collect signatures



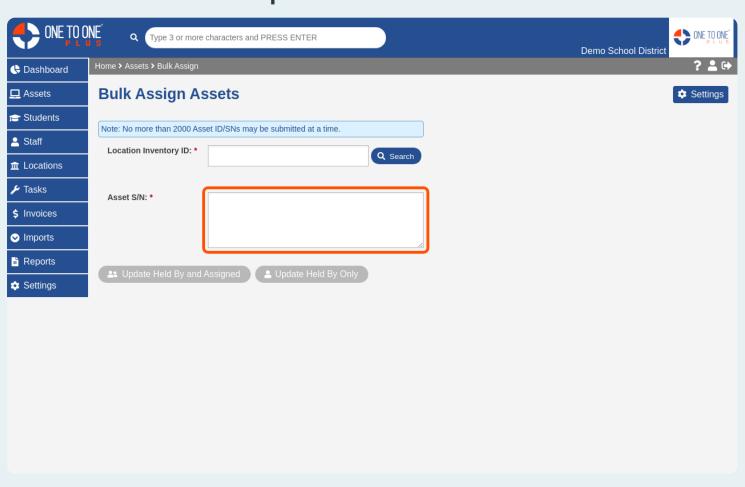
#### Click Ok



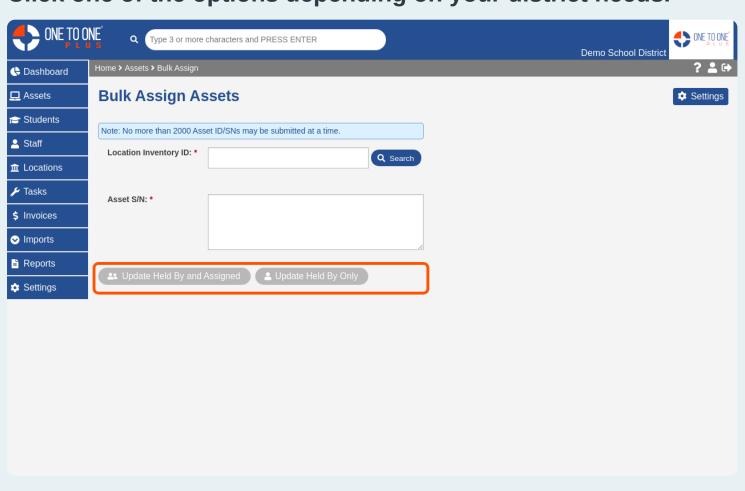
### Enter the location ID.



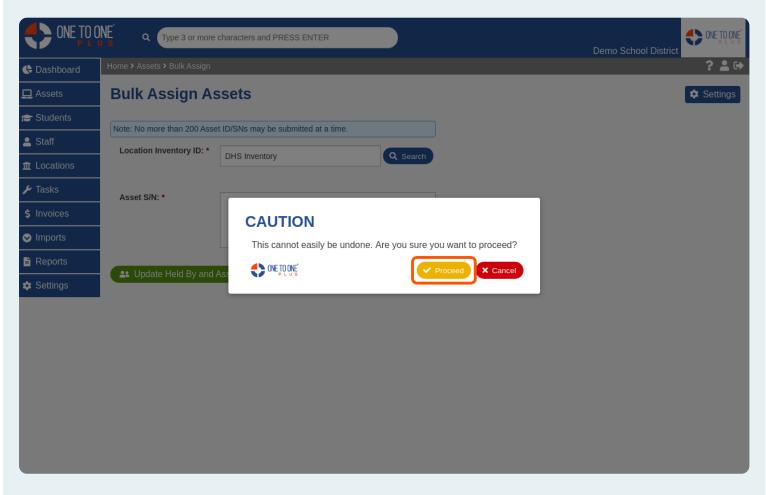
## **Either enter or cut and paste serial #'s**



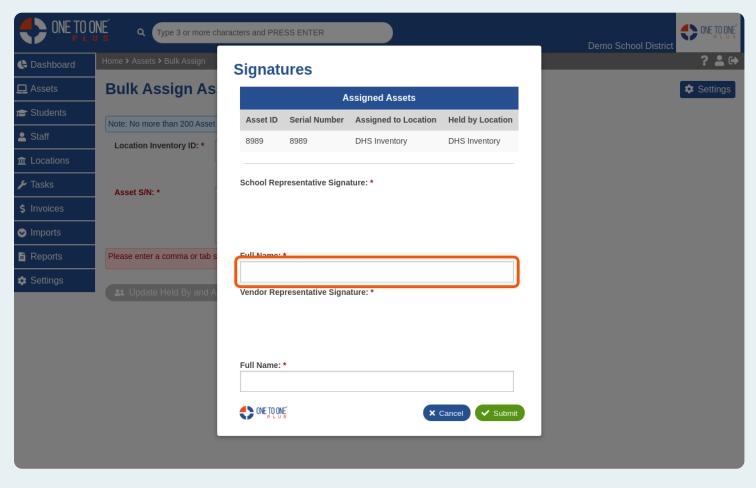
## Click one of the options depending on your district needs.



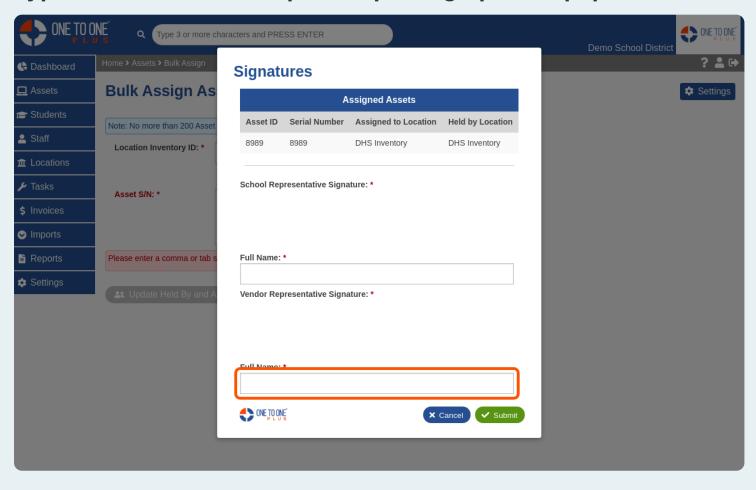
#### Click Proceed to continue.



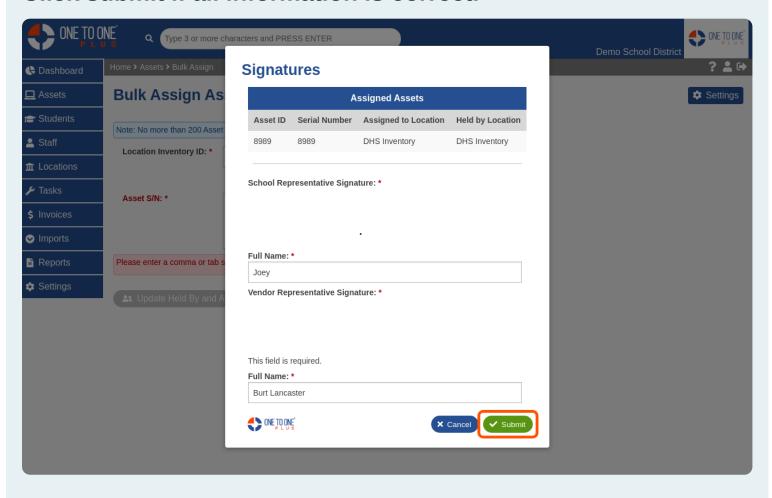
# Type In the name of School Representative handing off the equipment.



## Type in the name of the person picking up the equipment.



#### Click submit if all information is correct.



# Once you click submit it will display a pdf of the information and download a copy as well.

