Print Student Labels

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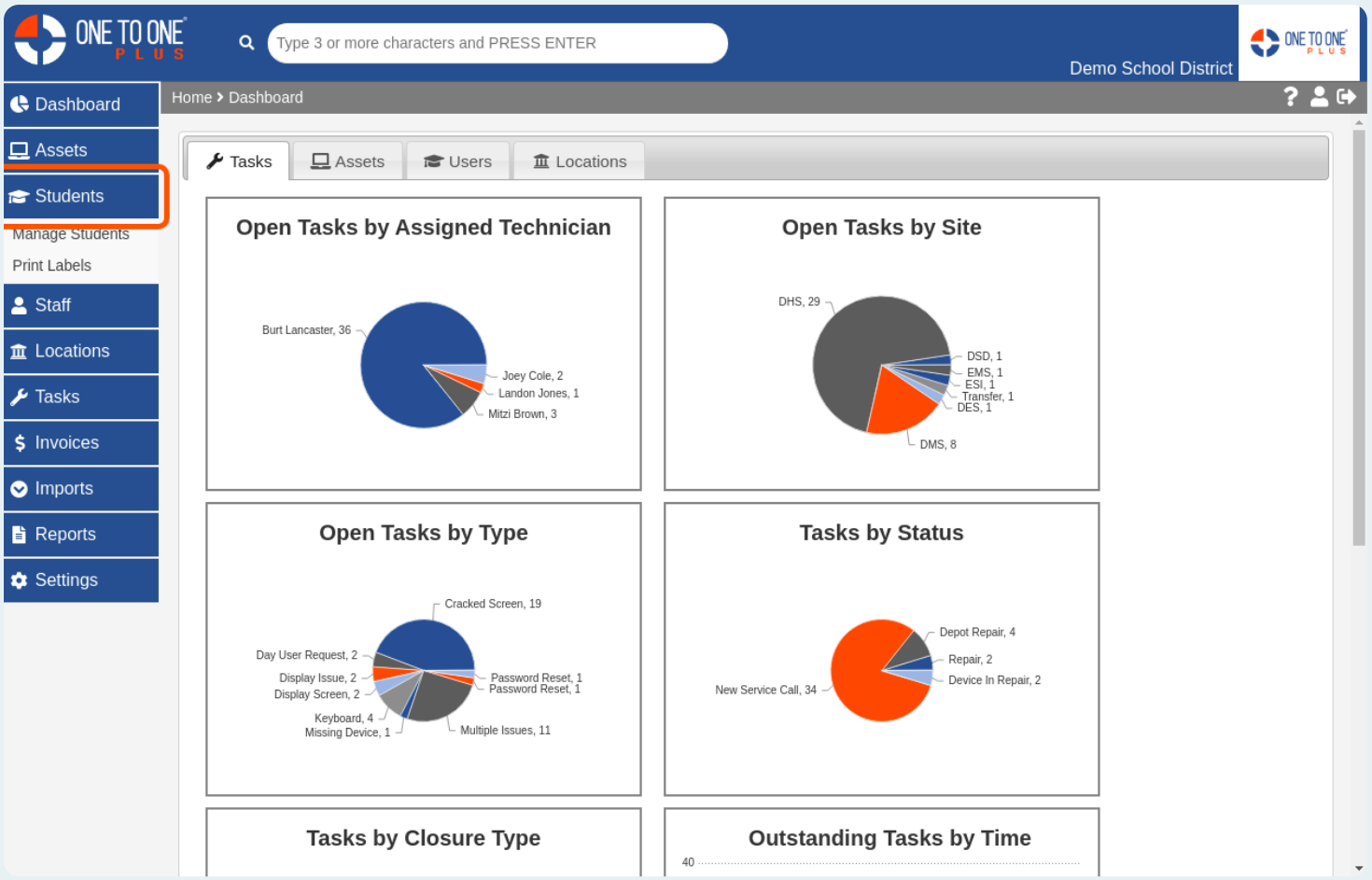
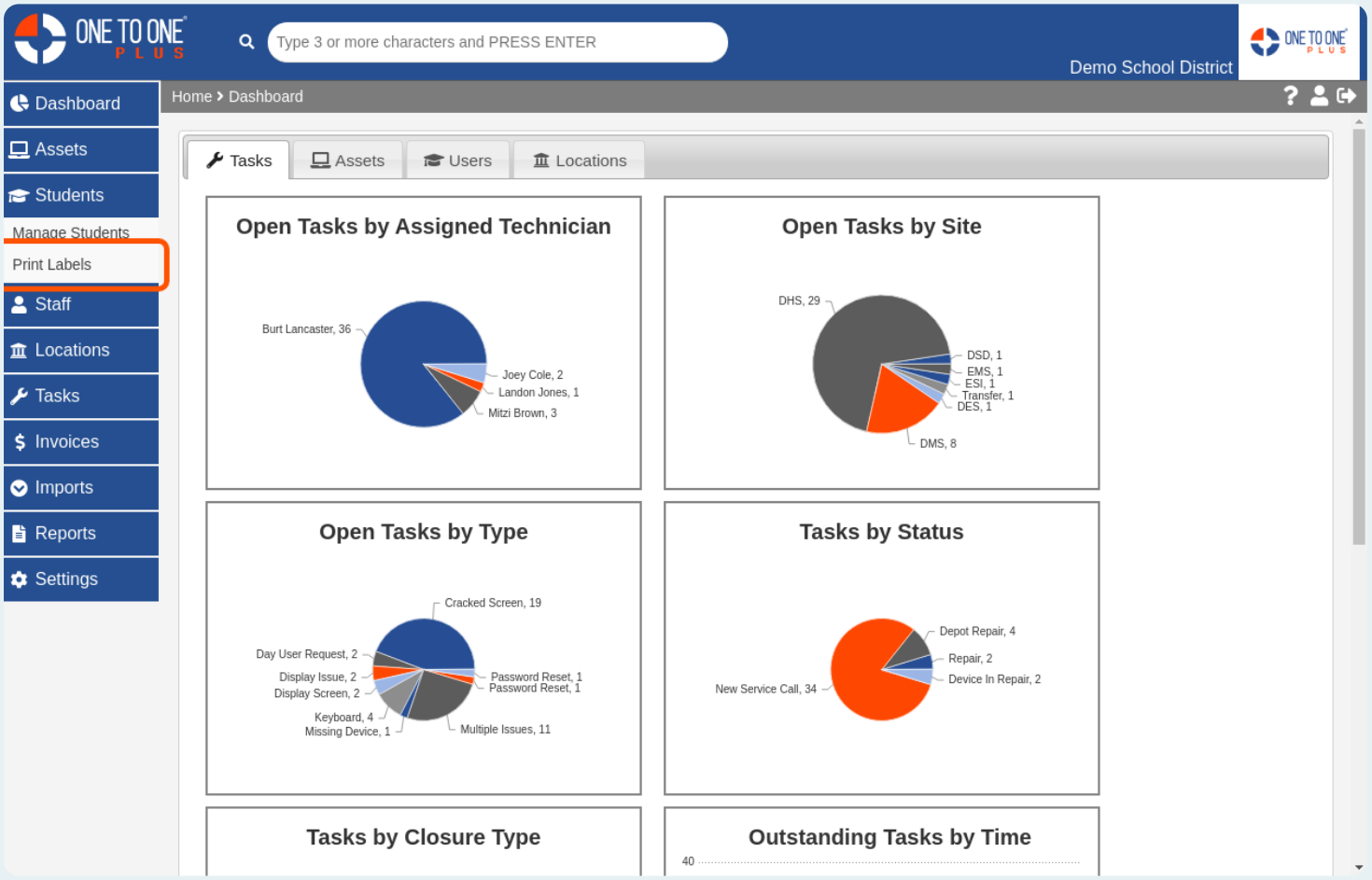
Updated: 2 years ago

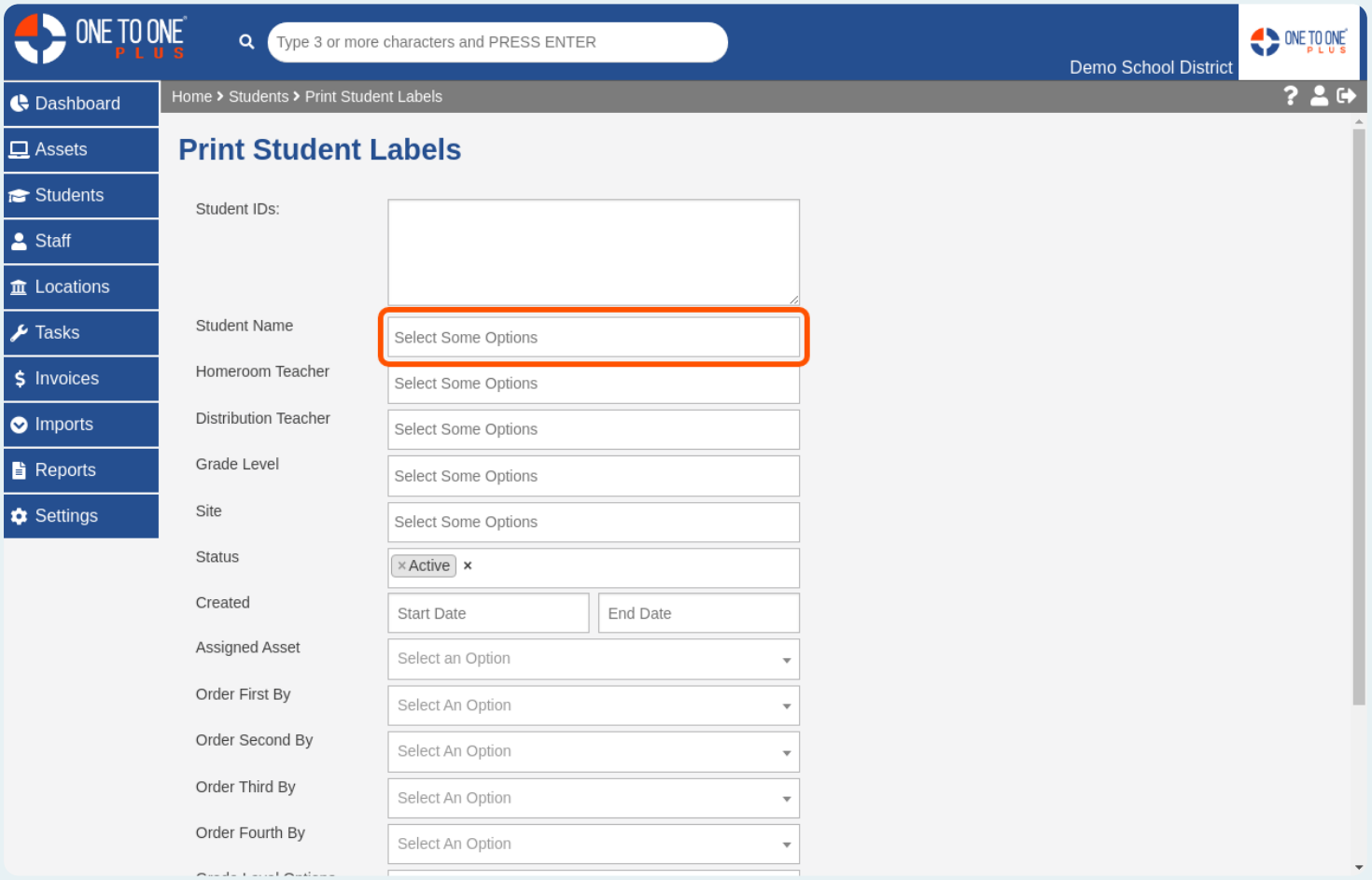
Click on Students



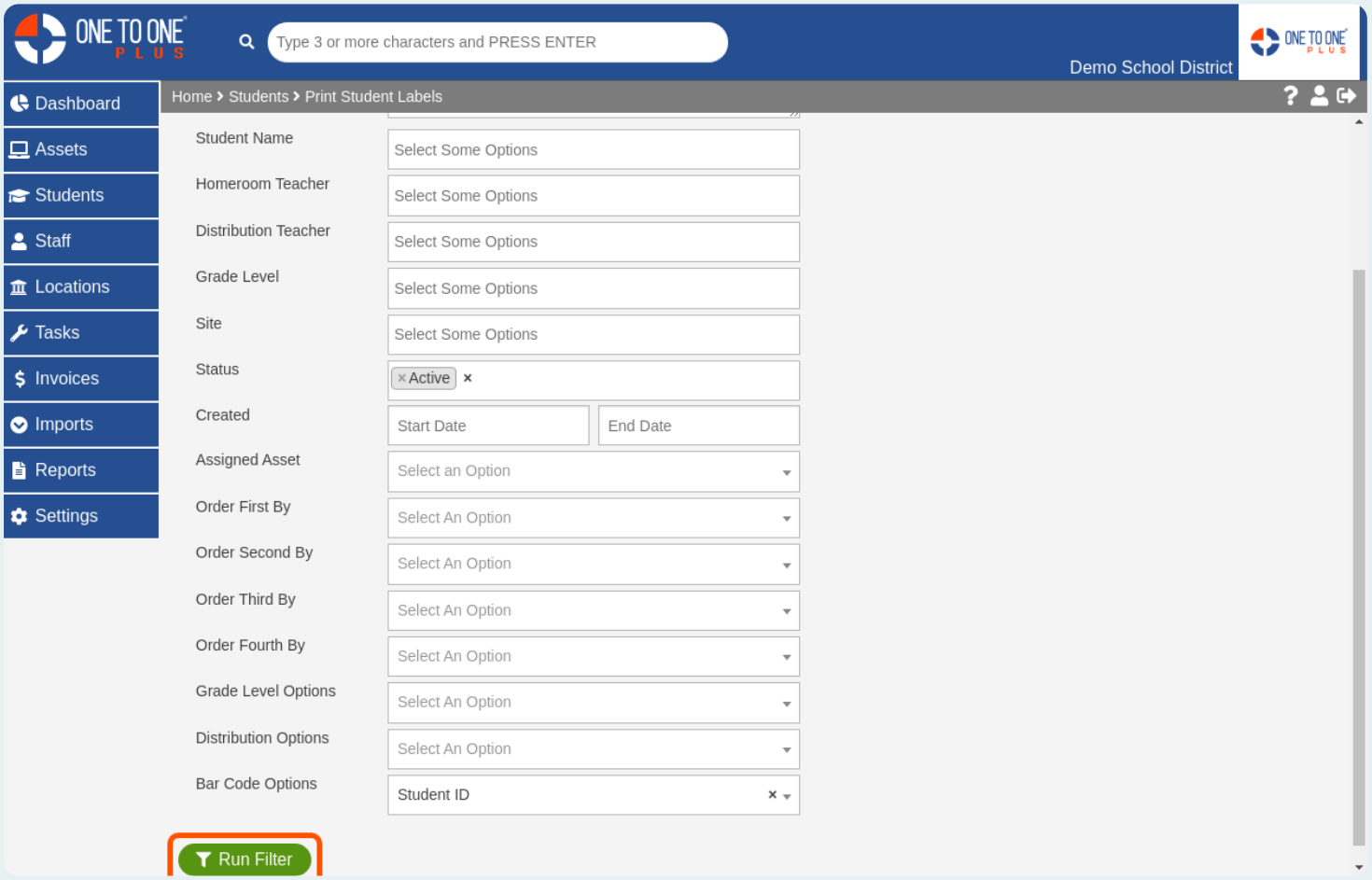
Select Print Labels



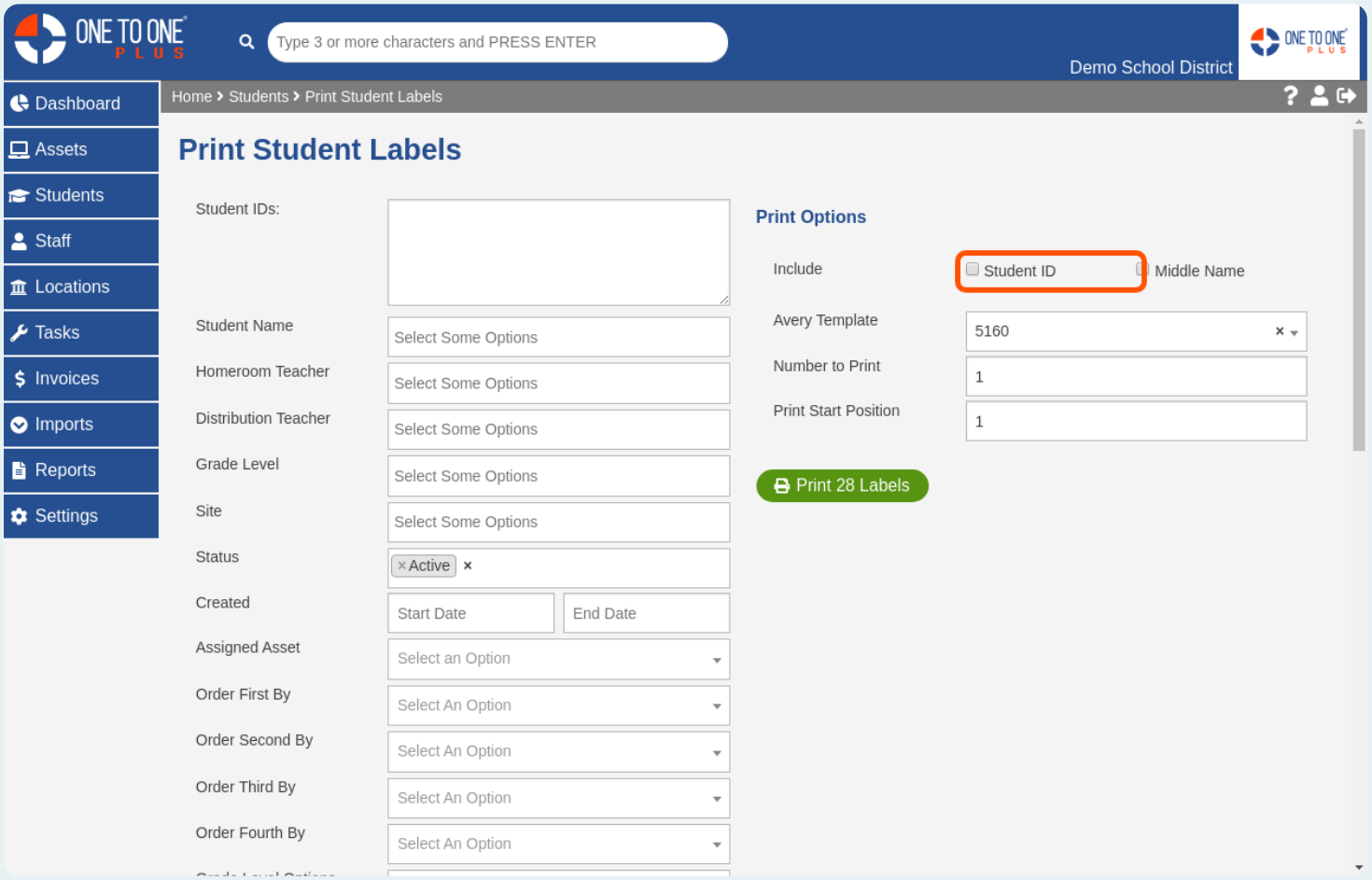
Use Fields to Filter the Users to Print Labels For



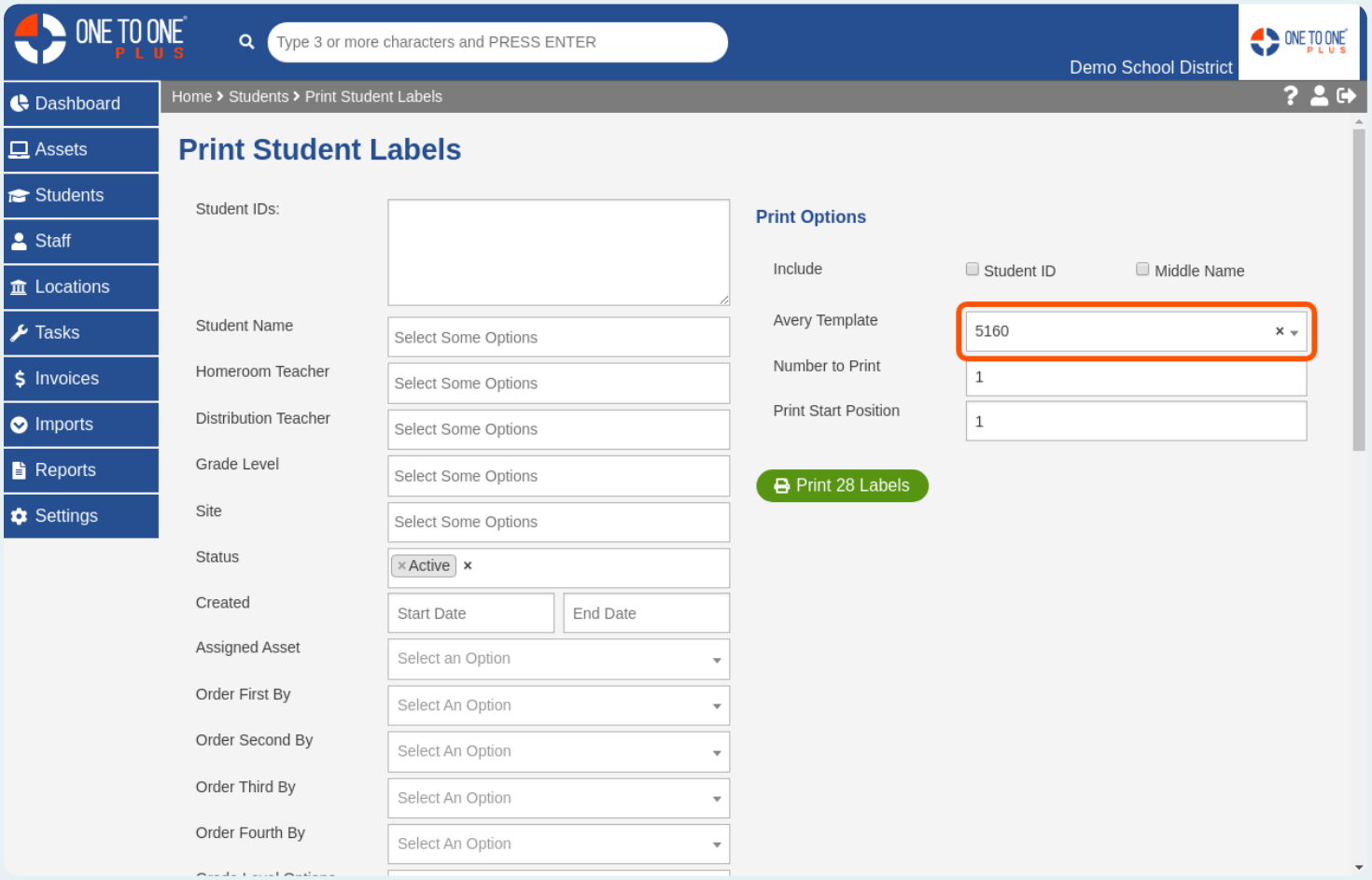
Click Run Filter



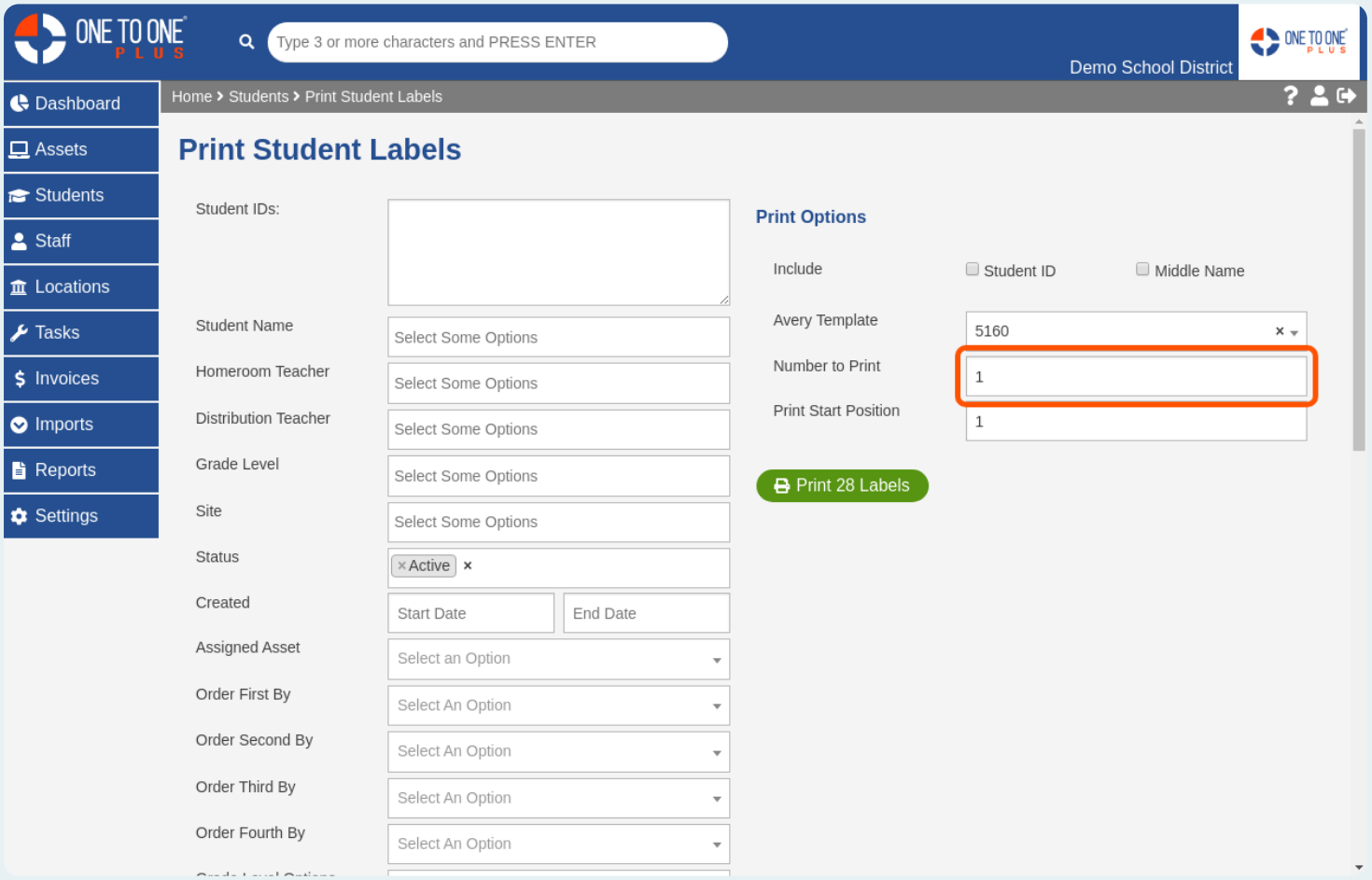
Select to Include Student ID and/or Middle Name on Labels



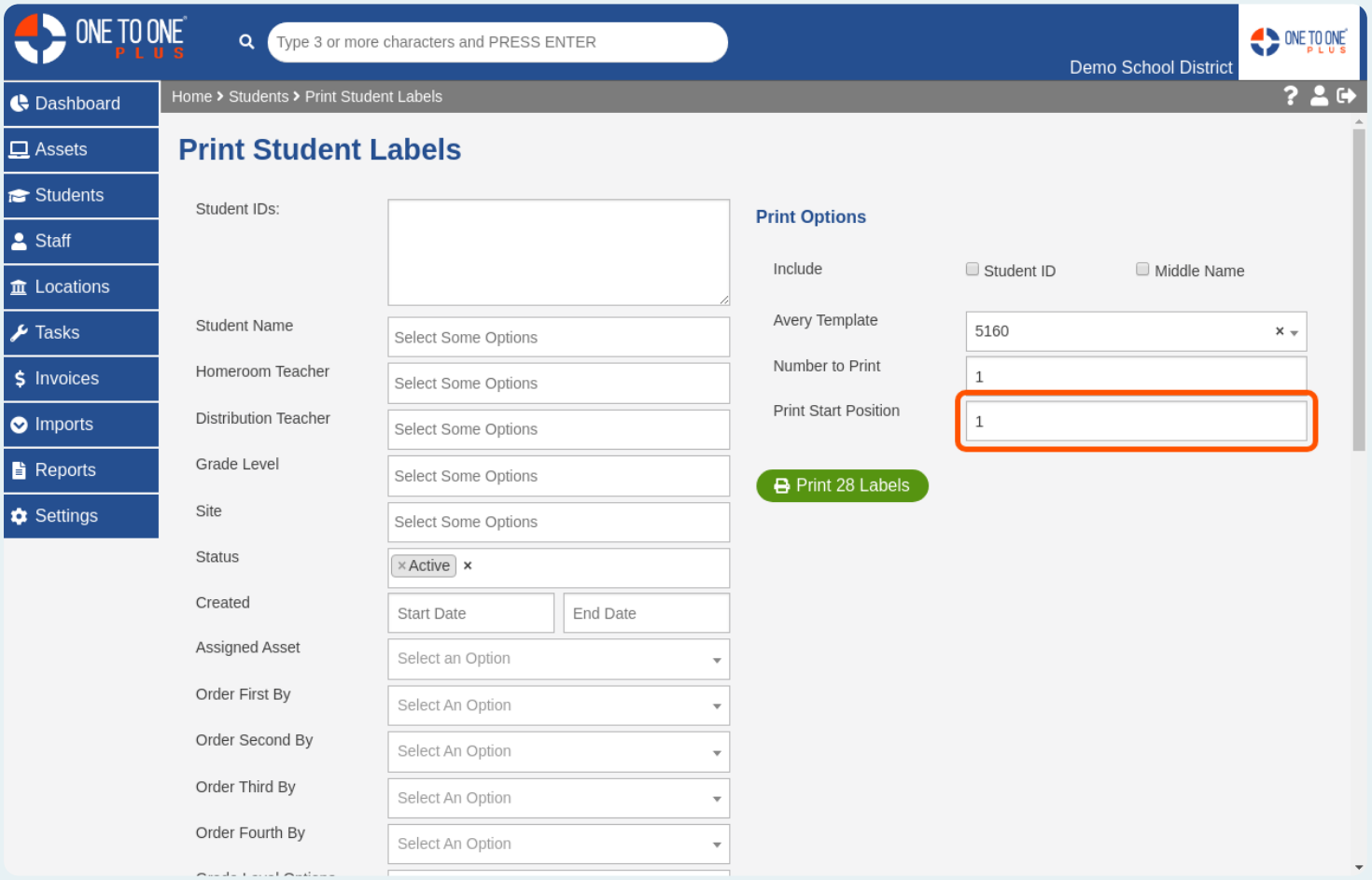
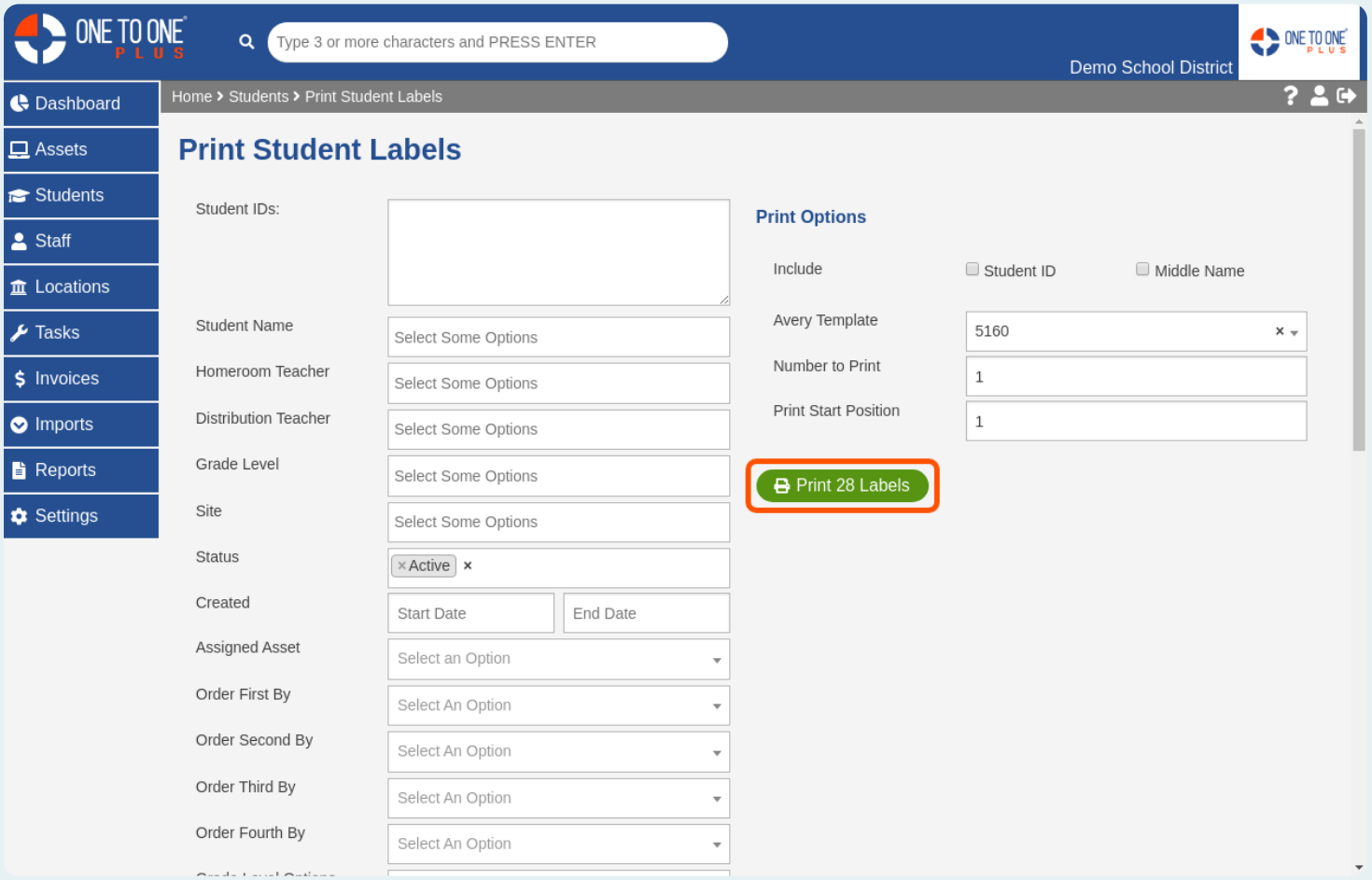
Select the Proper Template



Select the Number of Labels to Print



Select the Print Start Position for Partially Used Pages of Labels



Click Print Labels to Create a PDF of the Labels to be Printed