

Run Asset Reports

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Click on Reports

The screenshot displays the ONE TO ONE PLUS dashboard for Demo School District. The left sidebar contains navigation options: Dashboard, Assets, Students, Staff, Locations, Tasks, Invoices, Imports, Reports (highlighted with an orange box), Standard Reports, Custom Reports, Quick Export, Scheduled, and Settings. The main content area features a search bar and a breadcrumb trail: Home > Dashboard. Below this, there are tabs for Tasks, Assets, Users, and Locations. The dashboard is divided into six report sections, each with a pie chart:

- Open Tasks by Assigned Technician:** Burt Lancaster (36), Joey Cole (2), Landon Jones (1), Mitzi Brown (3).
- Open Tasks by Site:** DHS (29), DMS (8), DSD (1), EMS (1), ESI (1), Transfer (1), DES (1).
- Open Tasks by Type:** Cracked Screen (19), Multiple Issues (11), Keyboard (4), Missing Device (1), Display Screen (2), Display Issue (2), Day User Request (2), Password Reset (1), Password Reset (1).
- Tasks by Status:** New Service Call (34), Depot Repair (4), Repair (2), Device In Repair (2).
- Tasks by Closure Type:** (Chart partially visible)
- Outstanding Tasks by Time:** (Chart partially visible)

Click on Standard Reports

ONE TO ONE PLUS

Home > Dashboard

Tasks Assets Users Locations

Open Tasks by Assigned Technician

Technician	Count
Burt Lancaster	36
Mitzi Brown	3
Joey Cole	2
Landon Jones	1

Open Tasks by Site

Site	Count
DHS	29
DMS	8
DSD	1
EMS	1
ESI	1
Transfer	1
DES	1

Open Tasks by Type

Type	Count
Cracked Screen	19
Multiple Issues	11
Day User Request	2
Display Issue	2
Display Screen	2
Keyboard	4
Missing Device	1
Password Reset	1

Tasks by Status

Status	Count
New Service Call	34
Depot Repair	4
Repair	2
Device In Repair	2

Tasks by Closure Type

Outstanding Tasks by Time

40

Standard Reports

Custom Reports

Quick Export

Scheduled

Settings

Click on Assets

The screenshot displays the ONE TO ONE PLUS web application interface. The top navigation bar includes the logo, a search bar with the placeholder text "Type 3 or more characters and PRESS ENTER", and the text "Demo School District". The left sidebar contains a menu with items: Dashboard, Assets, Students, Staff, Locations, Tasks, Invoices, Imports, Reports, and Settings. The "Assets" menu item is highlighted with an orange box. Below the sidebar, there are expandable sections for Users, Locations, Tasks, Invoices, and Payments. The main content area is partially obscured by a modal window titled "Assets by Type/Site.".

The modal window contains the following fields and controls:

- Asset Types:** Select
- Asset Manufacturers:** Select
- Asset Models:** Select
- Asset Classes:** Select
- Asset Categories:** Select
- Asset Pools:** Select
- Sites:** Select
- Asset Status:** Select
- Created Start Date:** [Date field]
- Created End Date:** [Date field]
- Sort By:** Select

At the bottom of the modal, there are two buttons: and .

Select the Desired Report and Then Select Your Options

The screenshot displays the ONE TO ONE PLUS web application interface. A modal window titled "Assets by Type/Site." is open, allowing users to select various options for generating a report. The modal includes several dropdown menus and date pickers, along with "Generate Report" and "Cancel" buttons.

ONE TO ONE PLUS | Type 3 or more characters and PRESS ENTER | Demo School District

Assets by Type/Site.

- Asset Types: Select
- Asset Manufacturers: Select
- Asset Models: Select
- Asset Classes: Select
- Asset Categories: Select
- Asset Pools: Select
- Sites: Select
- Asset Status: Select
- Created Start Date: [Date Picker] **Clear**
- Created End Date: [Date Picker] **Clear**
- Sort By: Select

ONE TO ONE PLUS | **Generate Report** | **Cancel**

Click on Generate Report

The screenshot shows the ONE TO ONE PLUS web application interface. A modal window titled "Assets by Type/Site." is open, allowing users to generate a report. The modal includes the following fields and controls:

- Asset Types:** A text input field with "Select" as a placeholder.
- Asset Manufacturers:** A text input field with "Select" as a placeholder.
- Asset Models:** A text input field with "Select" as a placeholder.
- Asset Classes:** A text input field with "Select" as a placeholder.
- Asset Categories:** A text input field with "Select" as a placeholder.
- Asset Pools:** A text input field with "Select" as a placeholder.
- Sites:** A text input field with "Select" as a placeholder.
- Asset Status:** A dropdown menu with "Select" as the current selection.
- Created Start Date:** A date input field with a "Clear" button.
- Created End Date:** A date input field with a "Clear" button.
- Sort By:** A text input field with "Select" as a placeholder.

At the bottom right of the modal, there are two buttons: a green "Generate Report" button with a download icon, and a red "Cancel" button. The "Generate Report" button is highlighted with a red rectangular box.