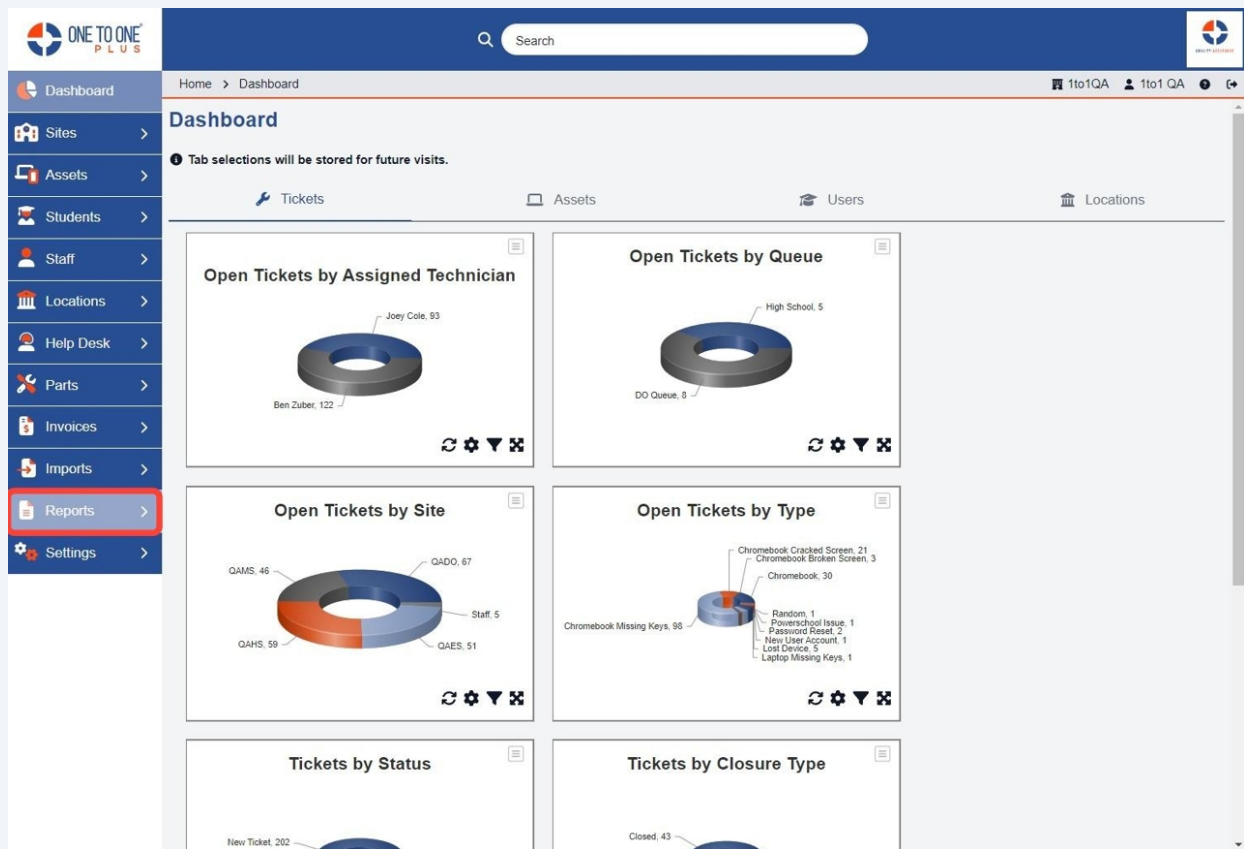# Run Asset Reports

This guide offers a simple way to generate and customize asset reports, helping users save time, track assets efficiently, and gain insights for better decision-making.

1 Select "Reports".

2 Select "Standard Reports".

3 Select "Assets".

4 Select the desired report.

Home > Standard Reports

1to1QA | 1to1 QA

Standard Reports

— Assets

Assets by Type/Site
Displays Assets by Type/Site..

Assets by Assigned To/Held By User
Displays Assets by Assigned To/Held By User.

Assets by Assigned To/Held By Location
Displays Assets by Assigned To/Held By Location.

Assets by Funding Source
Displays Assets by Funding Source.

Turn In
Percentage of assigned devices turned in

Assigned
Percentage of assigned devices

+ Users

+ Locations

+ Tickets

+ Invoices

+ Payments

5 Select your options.

6 Select "Generate Report".